

# INVITATION TO BID (SEALED BID)

## Mission-Critical Uninterruptible Power Supply (UPS) Systems

**Issued by:** Calhoun County 9-1-1 District

**Project Title:** Calhoun County 911 UPS Replacement Project

**RFP Issue / Release Date:** 01/19/2026

**Bid Opening Date & Time:** 03/19/2026

**Bid Opening Location:** 507 Francis St W, Jacksonville, AL 36265

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### SECTION 1 – LEGAL NOTICE / INVITATION TO BID

The Calhoun County 9-1-1 District (the “Owner”), invites **sealed bids** from qualified manufacturers or authorized distributors for furnishing **mission-critical Uninterruptible Power Supply (UPS) systems** in accordance with the specifications herein.

Bids shall be submitted in a sealed envelope clearly marked:

**“SEALED BID – Mission-Critical UPS Systems – DO NOT OPEN”**

Bids received after the stated opening time will not be considered. The Owner reserves the right to determine the responsibility of bids, reject insufficiently responsible or non-conforming bids, and/or reject all bids.

This procurement is conducted in accordance with applicable Alabama public procurement laws and Owner purchasing policies.

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## SECTION 1A – SUBMISSION OF PROPOSALS / BIDS – DELIVERY AND IMPORTANT INFORMATION

**Deadline:** Bids must be received **no later than 3:00 PM Central Time on March 16, 2026 (3/16/26)**.

**Copies Required:** Submit **five (5) complete, bound copies** of the proposal in **one sealed envelope**.

**Envelope Labeling:** Clearly indicate the **firm's name** and the **project/contract title** on the exterior of the envelope.

**Submit To:**

**Calhoun County 911 UPS Replacement Project**

**ATTN: Brad Campbell**

**507 Francis St W**

**Jacksonville, AL 36265**

**Delivery and Important Information:**

- a. If the sealed proposal is submitted by mail or other delivery service, it must be **received before the submission deadline**.
- b. **No facsimile or email transmittals will be accepted.**
- c. It is the **sole responsibility of the respondent** to ensure that the submittal is made to the **correct location** and in compliance with the **stated date and time**.
- d. **Calhoun County 911 offices are closed on weekends and observed holidays.**

**Late Bids:** Any bid received after the deadline will be returned unopened and will not be considered.

## SECTION 1B – RFP SCHEDULE

Milestone	Date
RFP Issue / Release Date	01/19/2026
Vendor Site Visits	02/02/2026 – 02/06/2026
Last Day for Q&A	02/13/2026 @ 3:00 PM Central Time
RFP Response Deadline	03/16/2026 @ 3:00 PM Central Time
911 Bid Opening / Review and Selection	03/19/2026

All dates are subject to change at the discretion of the Owner. Any changes will be issued by a written addendum.

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## SECTION 2 – GENERAL CONDITIONS

1. **Bid Validity:** Bids shall be valid for a minimum of ninety (90) days.
  2. **Taxes:** The Owner is tax-exempt. Pricing shall exclude sales tax.
  3. **Payment Terms:** Net 30 days after receipt and acceptance.
  4. **Delivery:** FOB Destination; insured freight included.  
**Ship-To Address:** Calhoun County 911, 507 Francis St W, Jacksonville, AL 36265
  5. **Warranty:** Minimum two (2) year on-site manufacturer warranty.
  6. **Exceptions:** Any deviations from specifications must be clearly stated.
  7. **Compliance with Specifications:** All proposed equipment, hardware, software, materials, devices, and accessories must meet or exceed every technical specification, performance requirement, and compliance standard outlined anywhere in this RFQ/ITB. Any proposed item that does not meet or exceed the minimum requirements will be rejected, and proposals containing non-compliant equipment will be disqualified from consideration.
  8. **Standards and Regulations:** All work must meet current industry standards and comply with all applicable Federal, State, and local laws, rules, codes, and regulations.
  9. **Governing Law:** State of Alabama.  
**Owner Address:** Calhoun County 911, 507 Francis St W, Jacksonville, AL 36265
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## SECTION 3 – PROJECT OVERVIEW

The Owner operates multiple mission-critical emergency communications and tower facilities that require continuous, reliable power protection. This Invitation to Bid is issued to replace end-of-life UPS systems and standardize UPS equipment across designated Calhoun County 911 sites while maintaining full operational continuity for public safety services.

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## SECTION 4 – TECHNICAL SPECIFICATIONS (MINIMUM REQUIREMENTS)

### 4.1 UPS Design

- Online double-conversion topology
- True sine wave output
- Mission-critical rated, continuous duty
- Hot-swappable power and battery modules
- Microprocessor-based controls

### 4.2 Electrical Capacity

- UPS frame class: **20 kVA**
- Output power factor  $\geq 0.9$
- Designed to match existing 20–24 kVA legacy systems

### 4.3 Input / Output

- Single-phase 120/208V or 120/240V
- Hardwired input and output
- Maintenance bypass (integral or external)

### 4.4 Battery System

- Sealed VRLA batteries (minimum)
- Modular and scalable
- $\geq 10$  minutes runtime at full load
- Extended runtime at reduced site loads

### 4.5 Monitoring & Communications

- Factory-installed network management card
- **10/100 Mbps Ethernet port (minimum) for network connectivity**
- SNMP / web monitoring
- Event logging and alarms

## 4.6 Compliance

- UL 1778 (latest edition)
- c-UL, CE
- RoHS compliant

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## SECTION 5 – SITE-BY-SITE QUANTITIES

Site Name	UPS Quantity	UPS Rating
Blue Mountain	2	20 kVA
Coldwater	2	20 kVA
Wiesner Mountain	1	20 kVA
Additional County Tower Sites	As Required	20 kVA

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## SECTION 6 – SCOPE OF SERVICES

- Furnish UPS systems, batteries, and bypass equipment
- Include factory-installed network cards
- Include manufacturer-certified startup (7×24)
- Provide insured freight to the destination
- **Service Coverage Disclosure:** Vendor shall disclose the physical **office locations (by city)** from which Field Engineers or Technicians are dispatched to service and repair the equipment proposed under this bid.
- **Startup Scope of Work (Required):** Vendor shall provide a written **Scope of Work (SOW)** for startup/commissioning that clearly defines tasks, prerequisites, acceptance criteria, and responsibilities.
- **Documentation – Physical Copies (Required):** Vendor shall provide **full Installation Manuals and Operation & Maintenance (O&M) Manuals in physical (hard-copy) format** for all equipment furnished. Electronic copies may be included in addition to, but shall not replace, physical manuals.
- **Training – User Operation (Required):** Vendor shall provide **on-site training** for County staff covering normal operation, alarms, basic troubleshooting, and maintenance. Training shall include **printed user manuals/handouts (physical materials)** for attendees.

Installation, unloading beyond the dock delivery, and electrical work by others.

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## SECTION 7 – VENDOR COMPLIANCE CHECKLIST

Vendors shall complete the checklist below and submit it with their bid.

Requirement	Complies (Yes/No)	Comment / Reference
Online double-conversion UPS		
20 kVA frame capacity		
Hardwired input/output		
Maintenance bypass included		
Modular batteries		
Network management card (10/100 Mbps Ethernet)		
Manufacturer startup included		
2-year on-site warranty		
UL 1778 compliance		
<b>Service offices disclosed by City/State</b>		

Failure to submit this checklist may result in bid rejection.

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## SECTION 8 – BILL OF MATERIALS (REQUIRED)

Each bidder **must include a complete Bill of Materials (BOM)** with their response. The BOM shall itemize **all equipment, options, accessories, and services** proposed, with individual part numbers, quantities, unit prices, and extended prices. Bundled or lump-sum pricing without itemization may be deemed non-responsive.

At a minimum, the BOM shall separately identify: - UPS frames/modules - Battery packs (base configuration) - **Optional additional battery packs** (priced per pack) - Maintenance bypass equipment - Network management cards - Startup and commissioning services - Freight and handling

Vendors shall clearly distinguish **Base Bid items** from **Optional items**.

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## SECTION 8A – WARRANTY DISCLOSURE (REQUIRED)

Each bidder **must include full warranty details** for all equipment and services proposed. Warranty documentation shall be submitted with the bid and must, at a minimum, clearly state:

- Warranty **term/period** for UPS, batteries, accessories, and labor
- What is **covered** (parts, labor, travel, on-site service)
- What is **excluded** (consumables, misuse, environment, etc.)
- **Response times** and service level commitments
- **Geographic coverage** and any limitations
- Conditions that may **void or limit** the warranty
- Procedures for **claims/RMA** and escalation

**Minimum Response Time Requirement:** Vendor shall commit to a **maximum on-site response time of four (4) hours** for service calls at Calhoun County 911 during normal business hours, with 24x7 availability for critical outages. Any exceptions must be clearly stated.

**Extended Warranty Pricing (Required):** Vendor shall provide itemized pricing for optional extended warranty coverage beyond the base warranty term (e.g., additional 1-year, 3-year, and/or 5-year extensions), clearly identifying scope and coverage for each option.

**Annual Maintenance Plan Pricing (Required):** Vendor shall provide itemized pricing for an **annual preventive maintenance and support plan**, including scope of services (e.g., inspections, firmware updates, battery testing, remote monitoring support, and priority response), exclusions, and service levels.

**Guaranteed Parts Availability (Required):** Vendor shall guarantee availability of replacement parts, modules, and batteries for the proposed UPS platform for a minimum period of **ten (10) years** from the date of final shipment to Calhoun County 911. The guarantee shall cover all critical components necessary to maintain the system in operational condition. Any limitations, substitutions, or end-of-life policies must be fully disclosed.

Failure to provide complete warranty documentation, extended warranty pricing, annual maintenance plan pricing, and the guaranteed parts availability commitment may render a bid **non-responsive**.

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## SECTION 9 – BID FORM

Item	Description	Qty	Unit Price	Extended Price
1	20 kVA UPS System			
2	Battery Modules (Base Configuration per Site)			
3	Maintenance Bypass			
4	Network Card			
5	Startup & Commissioning			
6	Freight			
7	<b>Optional: Additional Battery Packs (per pack)</b>	Optional		
	<b>Total Bid Price (Base)</b>			

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## SECTION 10 – AWARD OF CONTRACT

**Selection Authority:** The selection of the company will be made by the Calhoun County 9-1-1 District.

**Discussions and Negotiations:** The Owner reserves the right to **negotiate and hold discussions** with prospective service providers as necessary and appropriate; however, the Owner **may award the contract without discussions** with any or all proposers. Any negotiations shall be conducted strictly in accordance with and as permitted by Ala. Code § 41-16-50 and applicable law.

**Contract Execution:** The selected company shall enter into a **written agreement** with the Owner.

**Right to Cancel:** The Owner reserves the right to **cancel this Request for Proposal** at any time.

**Right to Reject/Waive:** The Owner reserves the right to **reject any or all proposals received** and to **waive any informality or technicality** in proposals when in the **interests of responsibility for the Owner's statutory mission**.

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## SECTION 11 – CONTACT INFORMATION

For any questions related to this RFP, please contact:

**Brad Campbell**

**Systems Manager**

**Email:** [bcampbell@911.calhouncountyal.gov](mailto:bcampbell@911.calhouncountyal.gov)

**Office:** 256.644.0225

**Question and Answer Deadline:** The question-and-answer period ends on **February 13, 2026, at 3:00 PM Central Time**. Questions submitted after this time will not be addressed.

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